



VOCATIONAL TRAINING & CERTIFICATION COMMITTEE (VTCC), NEW DELHI, INDIA

व्यावसायिक प्रशिक्षण एवम् प्रमाणन समिति, नई दिल्ली, भारत

INFORMATION AND COMMUNICATION TECHNOLOGY COURSES

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CATEGORY 1 – INFORMATION TECHNOLOGY (GENERAL IT) (Code: IT)

IT-101 | Certificate Course in Computer Fundamentals, MS-Office & Internet

Duration: 3 Months

Sub-Courses:

- IT-102 | Certificate Course in Advanced MS-Office Productivity (3M)
 - IT-103 | Advanced Certificate in Digital Literacy & Computer Skills (6M)
 - IT-104 | Diploma in Email, Web & Office Technologies (6M)
 - IT-105 | Certificate Course in Data Entry Operations (3M)
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IT-102 | Certificate Course in Advanced MS-Office Productivity

Duration: 3 Months

Sub-Courses:

- IT-101 | Certificate Course in Computer Fundamentals (3M)
 - IT-103 | Advanced Certificate in Digital Literacy (6M)
 - IT-104 | Diploma in Email & Web Technologies (6M)
 - IT-105 | Certificate Course in Data Entry Operations (3M)
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IT-103 | Advanced Certificate in Digital Literacy & Computer Skills

Duration: 6 Months

Sub-Courses:

- IT-101 | Certificate Course in Computer Fundamentals (3M)
 - IT-102 | Certificate Course in Advanced MS-Office (3M)
 - IT-104 | Diploma in Email & Web Technologies (6M)
 - IT-105 | Certificate Course in Data Entry Operations (3M)
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IT-104 | Diploma in Email, Web & Office Technologies

Duration: 6 Months

Sub-Courses:

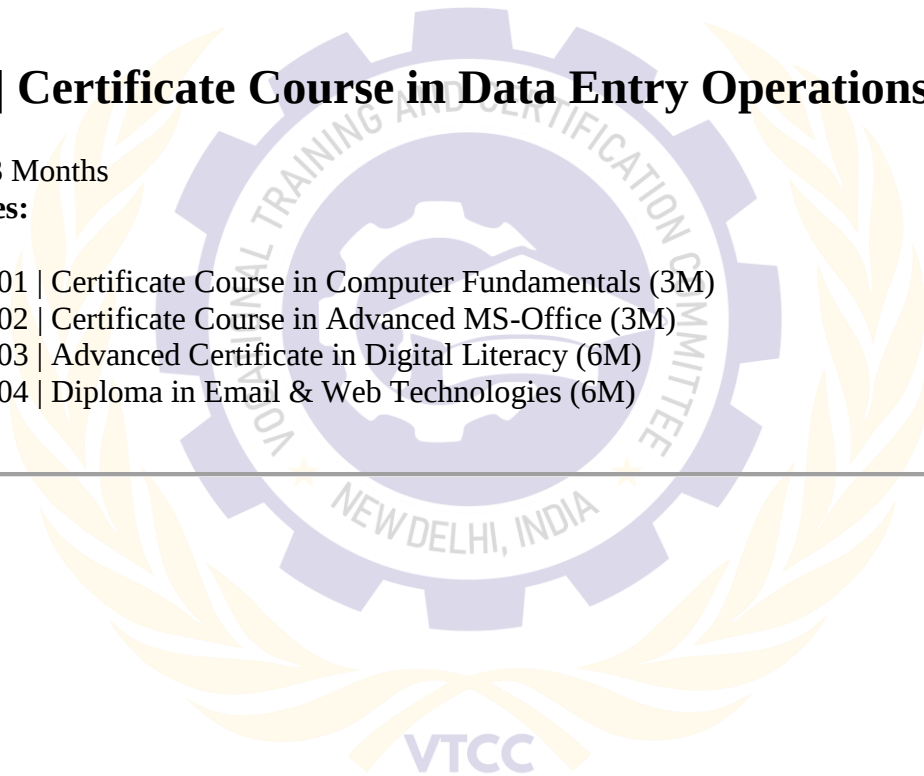
- IT-101 | Certificate Course in Computer Fundamentals (3M)
 - IT-102 | Certificate Course in Advanced MS-Office (3M)
 - IT-103 | Advanced Certificate in Digital Literacy (6M)
 - IT-105 | Certificate Course in Data Entry Operations (3M)
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IT-105 | Certificate Course in Data Entry Operations

Duration: 3 Months

Sub-Courses:

- IT-101 | Certificate Course in Computer Fundamentals (3M)
 - IT-102 | Certificate Course in Advanced MS-Office (3M)
 - IT-103 | Advanced Certificate in Digital Literacy (6M)
 - IT-104 | Diploma in Email & Web Technologies (6M)
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CATEGORY 2 – BACK OFFICE OPERATIONS (Code: BO)

Main Courses in this Category:

1. Back Office Executive Skills
2. Documentation & Filing
3. Billing & Invoicing Management
4. Excel for Back Office
5. Office Administration & Support Services

BO-101 | Certificate Course in Back Office Executive Skills

Duration: 3 Months

Sub-Courses:

- BO-102 | Certificate Course in Documentation & Filing (3M)
- BO-103 | Advanced Certificate in Billing & Invoicing Management (6M)
- BO-104 | Diploma in Office Administration & Support Services (6M)
- BO-105 | Certificate Course in Excel for Back Office (3M)

BO-102 | Certificate Course in Documentation & Filing

Duration: 3 Months

Sub-Courses:

- BO-101 | Certificate Course in Back Office Executive Skills (3M)
- BO-103 | Advanced Certificate in Billing & Invoicing Management (6M)
- BO-104 | Diploma in Office Administration & Support Services (6M)
- BO-105 | Certificate Course in Excel for Back Office (3M)

BO-103 | Advanced Certificate in Billing & Invoicing Management

Duration: 6 Months

Sub-Courses:

- BO-101 | Certificate Course in Back Office Executive Skills (3M)

- BO-102 | Certificate Course in Documentation & Filing (3M)
 - BO-104 | Diploma in Office Administration & Support Services (6M)
 - BO-105 | Certificate Course in Excel for Back Office (3M)
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BO-104 | Diploma in Office Administration & Support Services

Duration: 6 Months

Sub-Courses:

- BO-101 | Certificate Course in Back Office Executive Skills (3M)
 - BO-102 | Certificate Course in Documentation & Filing (3M)
 - BO-103 | Advanced Certificate in Billing & Invoicing Management (6M)
 - BO-105 | Certificate Course in Excel for Back Office (3M)
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BO-105 | Certificate Course in Excel for Back Office

Duration: 3 Months

Sub-Courses:

- BO-101 | Certificate Course in Back Office Executive Skills (3M)
- BO-102 | Certificate Course in Documentation & Filing (3M)
- BO-103 | Advanced Certificate in Billing & Invoicing Management (6M)
- BO-104 | Diploma in Office Administration & Support Services (6M)

CATEGORY 3 – FRONT OFFICE & SERVICE DESK (Code: FO)

Main Courses in this Category:

1. Front Office Executive Skills
2. Reception & Visitor Handling
3. Customer Service Management
4. Office Phone Etiquette
5. Appointment & Scheduling Operations

FO-101 | Certificate Course in Front Office Executive Skills

Duration: 3 Months

Sub-Courses:

- FO-102 | Certificate Course in Reception & Visitor Handling (3M)
- FO-103 | Certificate Course in Customer Service Management (3M)
- FO-104 | Advanced Certificate in Office Phone Etiquette (6M)
- FO-105 | Certificate Course in Appointment & Scheduling Operations (3M)

FO-102 | Certificate Course in Reception & Visitor Handling

Duration: 3 Months

Sub-Courses:

- FO-101 | Certificate Course in Front Office Executive Skills (3M)
- FO-103 | Certificate Course in Customer Service Management (3M)
- FO-104 | Advanced Certificate in Office Phone Etiquette (6M)
- FO-105 | Certificate Course in Appointment & Scheduling Operations (3M)

FO-103 | Certificate Course in Customer Service Management

Duration: 3 Months

Sub-Courses:

- FO-101 | Certificate Course in Front Office Executive Skills (3M)

- FO-102 | Certificate Course in Reception & Visitor Handling (3M)
 - FO-104 | Advanced Certificate in Office Phone Etiquette (6M)
 - FO-105 | Certificate Course in Appointment & Scheduling Operations (3M)
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FO-104 | Advanced Certificate in Office Phone Etiquette

Duration: 6 Months

Sub-Courses:

- FO-101 | Certificate Course in Front Office Executive Skills (3M)
 - FO-102 | Certificate Course in Reception & Visitor Handling (3M)
 - FO-103 | Certificate Course in Customer Service Management (3M)
 - FO-105 | Certificate Course in Appointment & Scheduling Operations (3M)
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FO-105 | Certificate Course in Appointment & Scheduling Operations

Duration: 3 Months

Sub-Courses:

- FO-101 | Certificate Course in Front Office Executive Skills (3M)
- FO-102 | Certificate Course in Reception & Visitor Handling (3M)
- FO-103 | Certificate Course in Customer Service Management (3M)
- FO-104 | Advanced Certificate in Office Phone Etiquette (6M)

CATEGORY 4 – FINANCIAL ACCOUNTING & TAXATION (Code: FA)

Main Courses in this Category:

1. Tally Prime Fundamentals
2. Computerized Accounting
3. Inventory & Stock Management
4. Payroll Management
5. Taxation Management

FA-101 | Certificate Course in Tally Prime Fundamentals

Duration: 3 Months

Sub-Courses:

- FA-102 | Certificate Course in Computerized Accounting (3M)
- FA-103 | Advanced Certificate in Inventory & Stock Management (6M)
- FA-104 | Diploma in Payroll Management (6M)
- FA-105 | Certificate Course in Taxation Management (3M)

FA-102 | Certificate Course in Computerized Accounting

Duration: 3 Months

Sub-Courses:

- FA-101 | Certificate Course in Tally Prime Fundamentals (3M)
- FA-103 | Advanced Certificate in Inventory & Stock Management (6M)
- FA-104 | Diploma in Payroll Management (6M)
- FA-105 | Certificate Course in Taxation Management (3M)

FA-103 | Advanced Certificate in Inventory & Stock Management

Duration: 6 Months

Sub-Courses:

- FA-101 | Certificate Course in Tally Prime Fundamentals (3M)

- FA-102 | Certificate Course in Computerized Accounting (3M)
 - FA-104 | Diploma in Payroll Management (6M)
 - FA-105 | Certificate Course in Taxation Management (3M)
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FA-104 | Diploma in Payroll Management

Duration: 6 Months

Sub-Courses:

- FA-101 | Certificate Course in Tally Prime Fundamentals (3M)
 - FA-102 | Certificate Course in Computerized Accounting (3M)
 - FA-103 | Advanced Certificate in Inventory & Stock Management (6M)
 - FA-105 | Certificate Course in Taxation Management (3M)
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FA-105 | Certificate Course in Taxation Management

Duration: 3 Months

Sub-Courses:

- FA-101 | Certificate Course in Tally Prime Fundamentals (3M)
 - FA-102 | Certificate Course in Computerized Accounting (3M)
 - FA-103 | Advanced Certificate in Inventory & Stock Management (6M)
 - FA-104 | Diploma in Payroll Management (6M)
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- Advanced Diploma in Advanced Accounting & Taxation with Tally (12 M)

CATEGORY 5 – DIGITAL DESIGNING & CREATIVE ARTS (Code: DD)

Main Courses in this Category:

1. Photoshop Graphic Design
2. CorelDRAW Professional
3. Illustrator Essentials
4. Social Media Graphics
5. Creative Layout Design

DD-101 | Certificate Course in Photoshop Graphic Design

Duration: 3 Months

Sub-Courses:

- DD-102 | Certificate Course in CorelDRAW Professional (3M)
- DD-103 | Advanced Certificate in Illustrator Essentials (6M)
- DD-104 | Diploma in Creative Layout Design (6M)
- DD-105 | Certificate Course in Social Media Graphics (3M)

DD-102 | Certificate Course in CorelDRAW Professional

Duration: 3 Months

Sub-Courses:

- DD-101 | Certificate Course in Photoshop Graphic Design (3M)
- DD-103 | Advanced Certificate in Illustrator Essentials (6M)
- DD-104 | Diploma in Creative Layout Design (6M)
- DD-105 | Certificate Course in Social Media Graphics (3M)

DD-103 | Advanced Certificate in Illustrator Essentials

Duration: 6 Months

Sub-Courses:

- DD-101 | Certificate Course in Photoshop Graphic Design (3M)
- DD-102 | Certificate Course in CorelDRAW Professional (3M)

- DD-104 | Diploma in Creative Layout Design (6M)
- DD-105 | Certificate Course in Social Media Graphics (3M)

DD-104 | Diploma in Creative Layout Design

Duration: 6 Months

Sub-Courses:

- DD-101 | Certificate Course in Photoshop Graphic Design (3M)
- DD-102 | Certificate Course in CorelDRAW Professional (3M)
- DD-103 | Advanced Certificate in Illustrator Essentials (6M)
- DD-105 | Certificate Course in Social Media Graphics (3M)

DD-105 | Certificate Course in Social Media Graphics

Duration: 3 Months

Sub-Courses:

- DD-101 | Certificate Course in Photoshop Graphic Design (3M)
- DD-102 | Certificate Course in CorelDRAW Professional (3M)
- DD-103 | Advanced Certificate in Illustrator Essentials (6M)
- DD-104 | Diploma in Creative Layout Design (6M)

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- Certificate Course in AutoCAD (3 M)
 - Diploma in AutoCAD (6 M)
 - Diploma in Desktop Publishing (DTP) (6 M)

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■ CATEGORY 6 – GRAPHIC DESIGN & MULTIMEDIA (Code: GM)

Main Courses in this Category:

1. 2D Animation Basics
2. 3D Animation Production
3. Video Editing Essentials
4. Motion Graphics Basics
5. Audio Editing & Mixing

GM-101 | Certificate Course in 2D Animation Basics

Duration: 3 Months

Sub-Courses:

- GM-102 | Certificate Course in 3D Animation Production (3M)
- GM-103 | Advanced Certificate in Video Editing Essentials (6M)
- GM-104 | Diploma in Motion Graphics & Multimedia (6M)
- GM-105 | Certificate Course in Audio Editing & Mixing (3M)

GM-102 | Certificate Course in 3D Animation Production

Duration: 3 Months

Sub-Courses:

- GM-101 | Certificate Course in 2D Animation Basics (3M)
- GM-103 | Advanced Certificate in Video Editing Essentials (6M)
- GM-104 | Diploma in Motion Graphics & Multimedia (6M)
- GM-105 | Certificate Course in Audio Editing & Mixing (3M)

GM-103 | Advanced Certificate in Video Editing Essentials

Duration: 6 Months

Sub-Courses:

- GM-101 | Certificate Course in 2D Animation Basics (3M)
- GM-102 | Certificate Course in 3D Animation Production (3M)

- GM-104 | Diploma in Motion Graphics & Multimedia (6M)
 - GM-105 | Certificate Course in Audio Editing & Mixing (3M)
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GM-104 | Diploma in Motion Graphics & Multimedia

Duration: 6 Months

Sub-Courses:

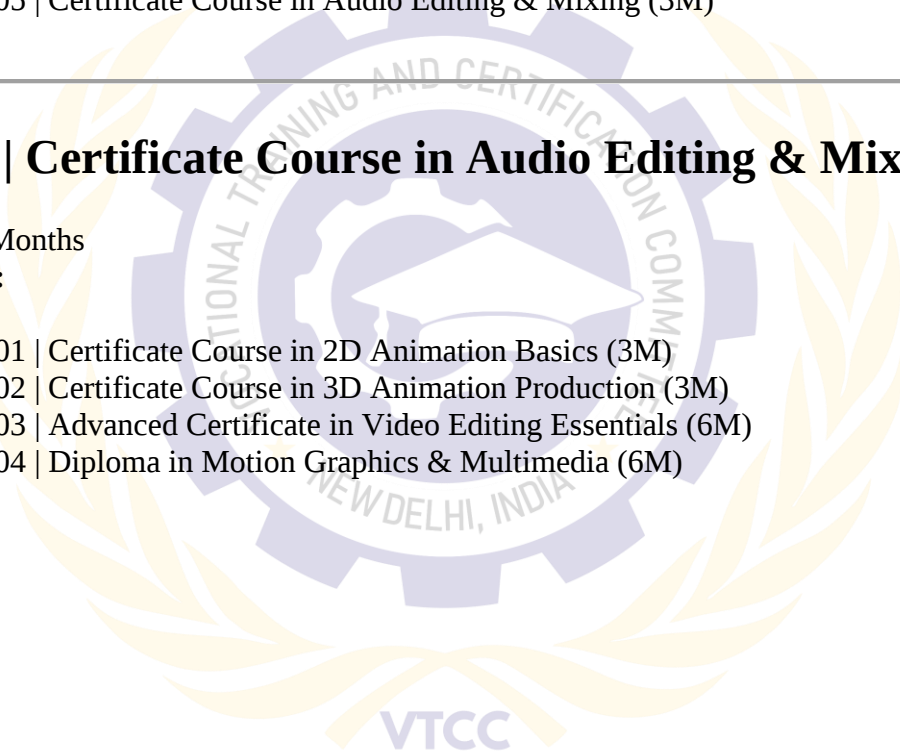
- GM-101 | Certificate Course in 2D Animation Basics (3M)
 - GM-102 | Certificate Course in 3D Animation Production (3M)
 - GM-103 | Advanced Certificate in Video Editing Essentials (6M)
 - GM-105 | Certificate Course in Audio Editing & Mixing (3M)
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GM-105 | Certificate Course in Audio Editing & Mixing

Duration: 3 Months

Sub-Courses:

- GM-101 | Certificate Course in 2D Animation Basics (3M)
- GM-102 | Certificate Course in 3D Animation Production (3M)
- GM-103 | Advanced Certificate in Video Editing Essentials (6M)
- GM-104 | Diploma in Motion Graphics & Multimedia (6M)



CATEGORY 7 – DIGITAL MARKETING & E-COMMERCE (Code: DM)

Main Courses in this Category:

1. Digital Marketing Fundamentals
2. SEO Essentials
3. Social Media Marketing
4. Google Ads & Online Advertising
5. E-Commerce Management

DM-101 | Certificate Course in Digital Marketing Fundamentals

Duration: 3 Months

Sub-Courses:

- DM-102 | Certificate Course in SEO Essentials (3M)
- DM-103 | Advanced Certificate in Social Media Marketing (6M)
- DM-104 | Diploma in Google Ads & Online Advertising (6M)
- DM-105 | Certificate Course in E-Commerce Management (3M)

DM-102 | Certificate Course in SEO Essentials

Duration: 3 Months

Sub-Courses:

- DM-101 | Certificate Course in Digital Marketing Fundamentals (3M)
- DM-103 | Advanced Certificate in Social Media Marketing (6M)
- DM-104 | Diploma in Google Ads & Online Advertising (6M)
- DM-105 | Certificate Course in E-Commerce Management (3M)

DM-103 | Advanced Certificate in Social Media Marketing

Duration: 6 Months

Sub-Courses:

- DM-101 | Certificate Course in Digital Marketing Fundamentals (3M)
 - DM-102 | Certificate Course in SEO Essentials (3M)
 - DM-104 | Diploma in Google Ads & Online Advertising (6M)
 - DM-105 | Certificate Course in E-Commerce Management (3M)
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DM-104 | Diploma in Google Ads & Online Advertising

Duration: 6 Months

Sub-Courses:

- DM-101 | Certificate Course in Digital Marketing Fundamentals (3M)
 - DM-102 | Certificate Course in SEO Essentials (3M)
 - DM-103 | Advanced Certificate in Social Media Marketing (6M)
 - DM-105 | Certificate Course in E-Commerce Management (3M)
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DM-105 | Certificate Course in E-Commerce Management

Duration: 3 Months

Sub-Courses:

- DM-101 | Certificate Course in Digital Marketing Fundamentals (3M)
- DM-102 | Certificate Course in SEO Essentials (3M)
- DM-103 | Advanced Certificate in Social Media Marketing (6M)
- DM-104 | Diploma in Google Ads & Online Advertising (6M)

CATEGORY 8 – DIGITAL FREELANCING & ONLINE EARNING (Code: DF)

Main Courses in this Category:

1. Freelancing Fundamentals
2. Portfolio Building
3. Client Communication Skills
4. Remote Work & Online Tools
5. Gig Work & Online Earning Strategies

DF-101 | Certificate Course in Freelancing Fundamentals

Duration: 3 Months

Sub-Courses:

- DF-102 | Certificate Course in Portfolio Building (3M)
- DF-103 | Advanced Certificate in Client Communication Skills (6M)
- DF-104 | Diploma in Remote Work & Online Tools (6M)
- DF-105 | Certificate Course in Gig Work & Online Earning Strategies (3M)

DF-102 | Certificate Course in Portfolio Building

Duration: 3 Months

Sub-Courses:

- DF-101 | Certificate Course in Freelancing Fundamentals (3M)
- DF-103 | Advanced Certificate in Client Communication Skills (6M)
- DF-104 | Diploma in Remote Work & Online Tools (6M)
- DF-105 | Certificate Course in Gig Work & Online Earning Strategies (3M)

DF-103 | Advanced Certificate in Client Communication Skills

Duration: 6 Months

Sub-Courses:

- DF-101 | Certificate Course in Freelancing Fundamentals (3M)
 - DF-102 | Certificate Course in Portfolio Building (3M)
 - DF-104 | Diploma in Remote Work & Online Tools (6M)
 - DF-105 | Certificate Course in Gig Work & Online Earning Strategies (3M)
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DF-104 | Diploma in Remote Work & Online Tools

Duration: 6 Months

Sub-Courses:

- DF-101 | Certificate Course in Freelancing Fundamentals (3M)
 - DF-102 | Certificate Course in Portfolio Building (3M)
 - DF-103 | Advanced Certificate in Client Communication Skills (6M)
 - DF-105 | Certificate Course in Gig Work & Online Earning Strategies (3M)
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DF-105 | Certificate Course in Gig Work & Online Earning Strategies

Duration: 3 Months

Sub-Courses:

- DF-101 | Certificate Course in Freelancing Fundamentals (3M)
- DF-102 | Certificate Course in Portfolio Building (3M)
- DF-103 | Advanced Certificate in Client Communication Skills (6M)
- DF-104 | Diploma in Remote Work & Online Tools (6M)

CATEGORY 9 – SOFTWARE DEVELOPMENT & CODING (Code: SD)

Main Courses in this Category:

1. C Programming
2. C++ Programming
3. Java Programming
4. Python Programming
5. Full Stack Development Basics

SD-101 | Certificate Course in C Programming

Duration: 3 Months

Sub-Courses:

- SD-102 | Certificate Course in C++ Programming (3M)
- SD-103 | Advanced Certificate in Java Programming (6M)
- SD-104 | Diploma in Python Programming (6M)
- SD-105 | Certificate Course in Full Stack Development Basics (3M)

SD-102 | Certificate Course in C++ Programming

Duration: 3 Months

Sub-Courses:

- SD-101 | Certificate Course in C Programming (3M)
- SD-103 | Advanced Certificate in Java Programming (6M)
- SD-104 | Diploma in Python Programming (6M)
- SD-105 | Certificate Course in Full Stack Development Basics (3M)

SD-103 | Advanced Certificate in Java Programming

Duration: 6 Months

Sub-Courses:

- SD-101 | Certificate Course in C Programming (3M)
- SD-102 | Certificate Course in C++ Programming (3M)

- SD-104 | Diploma in Python Programming (6M)
 - SD-105 | Certificate Course in Full Stack Development Basics (3M)
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SD-104 | Diploma in Python Programming

Duration: 6 Months

Sub-Courses:

- SD-101 | Certificate Course in C Programming (3M)
 - SD-102 | Certificate Course in C++ Programming (3M)
 - SD-103 | Advanced Certificate in Java Programming (6M)
 - SD-105 | Certificate Course in Full Stack Development Basics (3M)
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SD-105 | Certificate Course in Full Stack Development Basics

Duration: 3 Months

Sub-Courses:

- SD-101 | Certificate Course in C Programming (3M)
- SD-102 | Certificate Course in C++ Programming (3M)
- SD-103 | Advanced Certificate in Java Programming (6M)
- SD-104 | Diploma in Python Programming (6M)



CATEGORY 10 – WEB DESIGN & DEVELOPMENT (Code: WD)

Main Courses:

1. HTML & CSS Web Design
2. Responsive Web Development
3. JavaScript for Web
4. WordPress Website Development
5. UI/UX Design Fundamentals

WD-101 | Certificate Course in HTML & CSS Web Design

Duration: 3 Months

Sub-Courses:

- WD-102 | Certificate Course in Responsive Web Development (3M)
- WD-103 | Advanced Certificate in JavaScript for Web (6M)
- WD-104 | Diploma in WordPress Website Development (6M)
- WD-105 | Certificate Course in UI/UX Design Fundamentals (3M)

WD-102 | Certificate Course in Responsive Web Development

Duration: 3 Months

Sub-Courses:

- WD-101 | Certificate Course in HTML & CSS Web Design (3M)
- WD-103 | Advanced Certificate in JavaScript for Web (6M)
- WD-104 | Diploma in WordPress Website Development (6M)
- WD-105 | Certificate Course in UI/UX Design Fundamentals (3M)

WD-103 | Advanced Certificate in JavaScript for Web

Duration: 6 Months

Sub-Courses:

- WD-101 | Certificate Course in HTML & CSS Web Design (3M)

- WD-102 | Certificate Course in Responsive Web Development (3M)
 - WD-104 | Diploma in WordPress Website Development (6M)
 - WD-105 | Certificate Course in UI/UX Design Fundamentals (3M)
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WD-104 | Diploma in WordPress Website Development

Duration: 6 Months

Sub-Courses:

- WD-101 | Certificate Course in HTML & CSS Web Design (3M)
 - WD-102 | Certificate Course in Responsive Web Development (3M)
 - WD-103 | Advanced Certificate in JavaScript for Web (6M)
 - WD-105 | Certificate Course in UI/UX Design Fundamentals (3M)
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WD-105 | Certificate Course in UI/UX Design Fundamentals

Duration: 3 Months

Sub-Courses:

- WD-101 | Certificate Course in HTML & CSS Web Design (3M)
- WD-102 | Certificate Course in Responsive Web Development (3M)
- WD-103 | Advanced Certificate in JavaScript for Web (6M)
- WD-104 | Diploma in WordPress Website Development (6M)



CATEGORY 11 – IT HARDWARE, NETWORKING & SYSTEM SUPPORT (Code: HN)

Main Courses in this Category:

1. Computer Hardware & Troubleshooting
2. Networking Essentials
3. Router Configuration & Network Setup
4. Windows OS Installation & Support
5. CCTV Installation & Maintenance

HN-101 | Certificate Course in Computer Hardware & Troubleshooting

Duration: 3 Months

Sub-Courses:

- HN-102 | Certificate Course in Networking Essentials (3M)
- HN-103 | Advanced Certificate in Router Configuration & Network Setup (6M)
- HN-104 | Diploma in Windows OS Installation & Support (6M)
- HN-105 | Certificate Course in CCTV Installation & Maintenance (3M)

HN-102 | Certificate Course in Networking Essentials

Duration: 3 Months

Sub-Courses:

- HN-101 | Certificate Course in Computer Hardware & Troubleshooting (3M)
- HN-103 | Advanced Certificate in Router Configuration & Network Setup (6M)
- HN-104 | Diploma in Windows OS Installation & Support (6M)
- HN-105 | Certificate Course in CCTV Installation & Maintenance (3M)

HN-103 | Advanced Certificate in Router Configuration & Network Setup

Duration: 6 Months

Sub-Courses:

- HN-101 | Certificate Course in Computer Hardware & Troubleshooting (3M)
 - HN-102 | Certificate Course in Networking Essentials (3M)
 - HN-104 | Diploma in Windows OS Installation & Support (6M)
 - HN-105 | Certificate Course in CCTV Installation & Maintenance (3M)
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HN-104 | Diploma in Windows OS Installation & Support

Duration: 6 Months

Sub-Courses:

- HN-101 | Certificate Course in Computer Hardware & Troubleshooting (3M)
 - HN-102 | Certificate Course in Networking Essentials (3M)
 - HN-103 | Advanced Certificate in Router Configuration & Network Setup (6M)
 - HN-105 | Certificate Course in CCTV Installation & Maintenance (3M)
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HN-105 | Certificate Course in CCTV Installation & Maintenance

Duration: 3 Months

Sub-Courses:

- HN-101 | Certificate Course in Computer Hardware & Troubleshooting (3M)
 - HN-102 | Certificate Course in Networking Essentials (3M)
 - HN-103 | Advanced Certificate in Router Configuration & Network Setup (6M)
 - HN-104 | Diploma in Windows OS Installation & Support (6M)
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- Certificate Course in Embedded Systems (3 M)
- Diploma in Hardware Maintenance (6 M)



CATEGORY 12 – CYBER SECURITY & ETHICAL HACKING (Code: CS)

Main Courses in this Category:

1. Cyber Security Fundamentals
2. Ethical Hacking Basics
3. Penetration Testing Foundations
4. Web Application Security
5. SOC Analyst Skills

CS-101 | Certificate Course in Cyber Security Fundamentals

Duration: 3 Months

Sub-Courses:

- CS-102 | Certificate Course in Ethical Hacking Basics (3M)
- CS-103 | Advanced Certificate in Penetration Testing Foundations (6M)
- CS-104 | Diploma in Web Application Security (6M)
- CS-105 | Certificate Course in SOC Analyst Skills (3M)

CS-102 | Certificate Course in Ethical Hacking Basics

Duration: 3 Months

Sub-Courses:

- CS-101 | Certificate Course in Cyber Security Fundamentals (3M)
- CS-103 | Advanced Certificate in Penetration Testing Foundations (6M)
- CS-104 | Diploma in Web Application Security (6M)
- CS-105 | Certificate Course in SOC Analyst Skills (3M)

CS-103 | Advanced Certificate in Penetration Testing Foundations

Duration: 6 Months

Sub-Courses:

- CS-101 | Certificate Course in Cyber Security Fundamentals (3M)

- CS-102 | Certificate Course in Ethical Hacking Basics (3M)
 - CS-104 | Diploma in Web Application Security (6M)
 - CS-105 | Certificate Course in SOC Analyst Skills (3M)
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CS-104 | Diploma in Web Application Security

Duration: 6 Months

Sub-Courses:

- CS-101 | Certificate Course in Cyber Security Fundamentals (3M)
 - CS-102 | Certificate Course in Ethical Hacking Basics (3M)
 - CS-103 | Advanced Certificate in Penetration Testing Foundations (6M)
 - CS-105 | Certificate Course in SOC Analyst Skills (3M)
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CS-105 | Certificate Course in SOC Analyst Skills

Duration: 3 Months

Sub-Courses:

- CS-101 | Certificate Course in Cyber Security Fundamentals (3M)
- CS-102 | Certificate Course in Ethical Hacking Basics (3M)
- CS-103 | Advanced Certificate in Penetration Testing Foundations (6M)
- CS-104 | Diploma in Web Application Security (6M)



CATEGORY 13 – DATA SCIENCE & ANALYTICS (Code: DS)

Main Courses in this Category:

1. Data Science Fundamentals
2. Data Analytics with Excel
3. Python for Data Analysis
4. Power BI Dashboarding
5. SQL for Analytics

DS-101 | Certificate Course in Data Science Fundamentals

Duration: 3 Months

Sub-Courses:

- DS-102 | Certificate Course in Data Analytics with Excel (3M)
- DS-103 | Advanced Certificate in Python for Data Analysis (6M)
- DS-104 | Diploma in Power BI Dashboarding (6M)
- DS-105 | Certificate Course in SQL for Analytics (3M)

DS-102 | Certificate Course in Data Analytics with Excel

Duration: 3 Months

Sub-Courses:

- DS-101 | Certificate Course in Data Science Fundamentals (3M)
- DS-103 | Advanced Certificate in Python for Data Analysis (6M)
- DS-104 | Diploma in Power BI Dashboarding (6M)
- DS-105 | Certificate Course in SQL for Analytics (3M)

DS-103 | Advanced Certificate in Python for Data Analysis

Duration: 6 Months

Sub-Courses:

- DS-101 | Certificate Course in Data Science Fundamentals (3M)
- DS-102 | Certificate Course in Data Analytics with Excel (3M)

- DS-104 | Diploma in Power BI Dashboarding (6M)
 - DS-105 | Certificate Course in SQL for Analytics (3M)
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DS-104 | Diploma in Power BI Dashboarding

Duration: 6 Months

Sub-Courses:

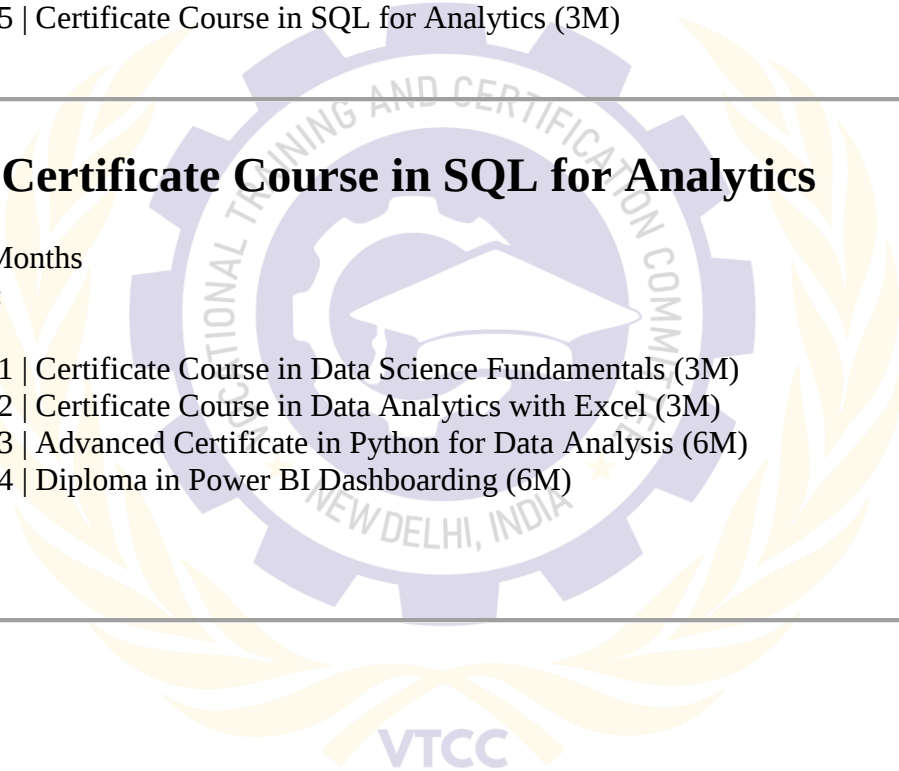
- DS-101 | Certificate Course in Data Science Fundamentals (3M)
 - DS-102 | Certificate Course in Data Analytics with Excel (3M)
 - DS-103 | Advanced Certificate in Python for Data Analysis (6M)
 - DS-105 | Certificate Course in SQL for Analytics (3M)
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DS-105 | Certificate Course in SQL for Analytics

Duration: 3 Months

Sub-Courses:

- DS-101 | Certificate Course in Data Science Fundamentals (3M)
 - DS-102 | Certificate Course in Data Analytics with Excel (3M)
 - DS-103 | Advanced Certificate in Python for Data Analysis (6M)
 - DS-104 | Diploma in Power BI Dashboarding (6M)
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☁ CATEGORY 14 – CLOUD COMPUTING & DEVOPS (Code: CL)

Main Courses in this Category:

1. Cloud Computing Fundamentals
2. Virtualization Essentials
3. Linux for Cloud Administration
4. Docker & Containerization
5. CI/CD Pipeline Automation

CL-101 | Certificate Course in Cloud Computing Fundamentals

Duration: 3 Months

Sub-Courses:

- CL-102 | Certificate Course in Virtualization Essentials (3M)
- CL-103 | Advanced Certificate in Linux for Cloud Administration (6M)
- CL-104 | Diploma in Docker & Containerization (6M)
- CL-105 | Certificate Course in CI/CD Pipeline Automation (3M)

CL-102 | Certificate Course in Virtualization Essentials

Duration: 3 Months

Sub-Courses:

- CL-101 | Certificate Course in Cloud Computing Fundamentals (3M)
- CL-103 | Advanced Certificate in Linux for Cloud Administration (6M)
- CL-104 | Diploma in Docker & Containerization (6M)
- CL-105 | Certificate Course in CI/CD Pipeline Automation (3M)

CL-103 | Advanced Certificate in Linux for Cloud Administration

Duration: 6 Months

Sub-Courses:

- CL-101 | Certificate Course in Cloud Computing Fundamentals (3M)
 - CL-102 | Certificate Course in Virtualization Essentials (3M)
 - CL-104 | Diploma in Docker & Containerization (6M)
 - CL-105 | Certificate Course in CI/CD Pipeline Automation (3M)
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CL-104 | Diploma in Docker & Containerization

Duration: 6 Months

Sub-Courses:

- CL-101 | Certificate Course in Cloud Computing Fundamentals (3M)
 - CL-102 | Certificate Course in Virtualization Essentials (3M)
 - CL-103 | Advanced Certificate in Linux for Cloud Administration (6M)
 - CL-105 | Certificate Course in CI/CD Pipeline Automation (3M)
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CL-105 | Certificate Course in CI/CD Pipeline Automation

Duration: 3 Months

Sub-Courses:

- CL-101 | Certificate Course in Cloud Computing Fundamentals (3M)
- CL-102 | Certificate Course in Virtualization Essentials (3M)
- CL-103 | Advanced Certificate in Linux for Cloud Administration (6M)
- CL-104 | Diploma in Docker & Containerization (6M)

CATEGORY 15 – MOBILE APP DEVELOPMENT (Code: MA)

Main Courses in this Category:

1. Android App Development Basics
2. Flutter Mobile App Development
3. iOS App Development Essentials
4. Mobile UI/UX Design
5. App Deployment & Publishing Techniques

MA-101 | Certificate Course in Android App Development Basics

Duration: 3 Months

Sub-Courses:

- MA-102 | Certificate Course in Flutter Mobile App Development (3M)
- MA-103 | Advanced Certificate in iOS App Development Essentials (6M)
- MA-104 | Diploma in Mobile UI/UX Design (6M)
- MA-105 | Certificate Course in App Deployment & Publishing Techniques (3M)

MA-102 | Certificate Course in Flutter Mobile App Development

Duration: 3 Months

Sub-Courses:

- MA-101 | Certificate Course in Android App Development Basics (3M)
- MA-103 | Advanced Certificate in iOS App Development Essentials (6M)
- MA-104 | Diploma in Mobile UI/UX Design (6M)
- MA-105 | Certificate Course in App Deployment & Publishing Techniques (3M)

MA-103 | Advanced Certificate in iOS App Development Essentials

Duration: 6 Months

Sub-Courses:

- MA-101 | Certificate Course in Android App Development Basics (3M)
 - MA-102 | Certificate Course in Flutter Mobile App Development (3M)
 - MA-104 | Diploma in Mobile UI/UX Design (6M)
 - MA-105 | Certificate Course in App Deployment & Publishing Techniques (3M)
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MA-104 | Diploma in Mobile UI/UX Design

Duration: 6 Months

Sub-Courses:

- MA-101 | Certificate Course in Android App Development Basics (3M)
 - MA-102 | Certificate Course in Flutter Mobile App Development (3M)
 - MA-103 | Advanced Certificate in iOS App Development Essentials (6M)
 - MA-105 | Certificate Course in App Deployment & Publishing Techniques (3M)
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MA-105 | Certificate Course in App Deployment & Publishing Techniques

Duration: 3 Months

Sub-Courses:

- MA-101 | Certificate Course in Android App Development Basics (3M)
- MA-102 | Certificate Course in Flutter Mobile App Development (3M)
- MA-103 | Advanced Certificate in iOS App Development Essentials (6M)
- MA-104 | Diploma in Mobile UI/UX Design (6M)

CATEGORY 16 – BLOCKCHAIN & WEB3 TECHNOLOGY (Code: BC)

Main Courses in this Category:

1. Blockchain Technology Fundamentals
2. Cryptocurrency & Digital Assets
3. Smart Contract Development Basics
4. Decentralized Applications (DApps)
5. Web3 Technology Essentials

BC-101 | Certificate Course in Blockchain Technology Fundamentals

Duration: 3 Months

Sub-Courses:

- BC-102 | Certificate Course in Cryptocurrency & Digital Assets (3M)
- BC-103 | Advanced Certificate in Smart Contract Development Basics (6M)
- BC-104 | Diploma in Decentralized Applications (DApps) (6M)
- BC-105 | Certificate Course in Web3 Technology Essentials (3M)

BC-102 | Certificate Course in Cryptocurrency & Digital Assets

Duration: 3 Months

Sub-Courses:

- BC-101 | Certificate Course in Blockchain Technology Fundamentals (3M)
- BC-103 | Advanced Certificate in Smart Contract Development Basics (6M)
- BC-104 | Diploma in Decentralized Applications (DApps) (6M)
- BC-105 | Certificate Course in Web3 Technology Essentials (3M)

BC-103 | Advanced Certificate in Smart Contract Development Basics

Duration: 6 Months

Sub-Courses:

- BC-101 | Certificate Course in Blockchain Technology Fundamentals (3M)
 - BC-102 | Certificate Course in Cryptocurrency & Digital Assets (3M)
 - BC-104 | Diploma in Decentralized Applications (DApps) (6M)
 - BC-105 | Certificate Course in Web3 Technology Essentials (3M)
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BC-104 | Diploma in Decentralized Applications (DApps)

Duration: 6 Months

Sub-Courses:

- BC-101 | Certificate Course in Blockchain Technology Fundamentals (3M)
 - BC-102 | Certificate Course in Cryptocurrency & Digital Assets (3M)
 - BC-103 | Advanced Certificate in Smart Contract Development Basics (6M)
 - BC-105 | Certificate Course in Web3 Technology Essentials (3M)
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BC-105 | Certificate Course in Web3 Technology Essentials

Duration: 3 Months

Sub-Courses:

- BC-101 | Certificate Course in Blockchain Technology Fundamentals (3M)
- BC-102 | Certificate Course in Cryptocurrency & Digital Assets (3M)
- BC-103 | Advanced Certificate in Smart Contract Development Basics (6M)
- BC-104 | Diploma in Decentralized Applications (DApps) (6M)

CATEGORY 17 – ROBOTICS & IoT **(Code: RI)**

Main Courses in this Category:

1. IoT Fundamentals
2. Arduino Programming Basics
3. Sensors & Actuators
4. Smart Home Automation
5. Robotics Foundations

RI-101 | Certificate Course in IoT Fundamentals

Duration: 3 Months

Sub-Courses:

- RI-102 | Certificate Course in Arduino Programming Basics (3M)
- RI-103 | Advanced Certificate in Sensors & Actuators (6M)
- RI-104 | Diploma in Smart Home Automation (6M)
- RI-105 | Certificate Course in Robotics Foundations (3M)

RI-102 | Certificate Course in Arduino Programming Basics

Duration: 3 Months

Sub-Courses:

- RI-101 | Certificate Course in IoT Fundamentals (3M)
- RI-103 | Advanced Certificate in Sensors & Actuators (6M)
- RI-104 | Diploma in Smart Home Automation (6M)
- RI-105 | Certificate Course in Robotics Foundations (3M)

RI-103 | Advanced Certificate in Sensors & Actuators

Duration: 6 Months

Sub-Courses:

- RI-101 | Certificate Course in IoT Fundamentals (3M)
- RI-102 | Certificate Course in Arduino Programming Basics (3M)

- RI-104 | Diploma in Smart Home Automation (6M)
 - RI-105 | Certificate Course in Robotics Foundations (3M)
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RI-104 | Diploma in Smart Home Automation

Duration: 6 Months

Sub-Courses:

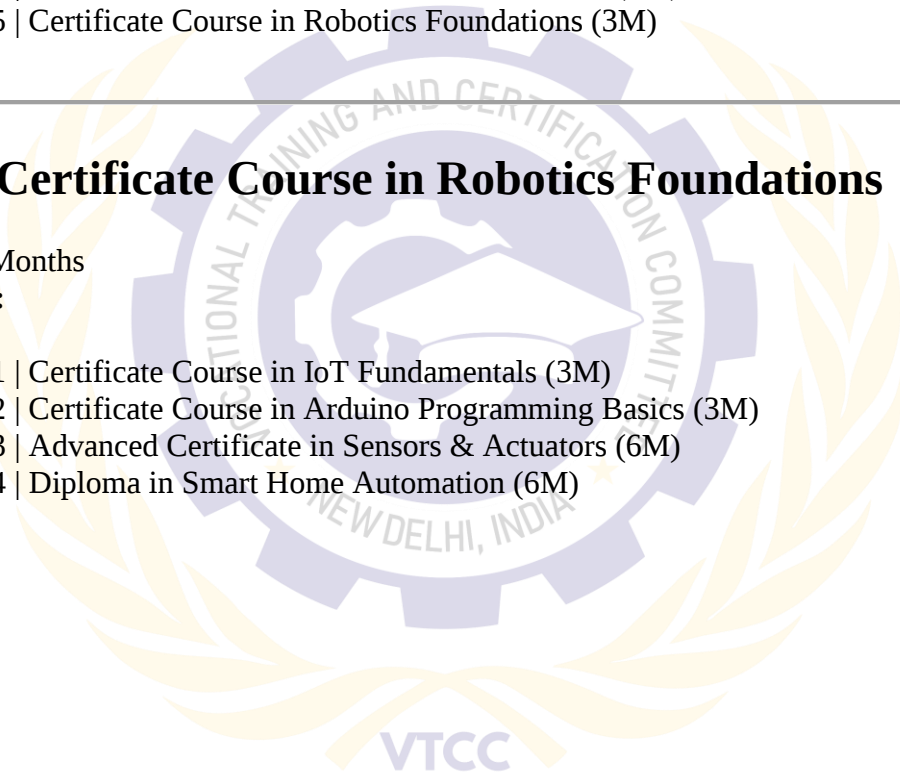
- RI-101 | Certificate Course in IoT Fundamentals (3M)
 - RI-102 | Certificate Course in Arduino Programming Basics (3M)
 - RI-103 | Advanced Certificate in Sensors & Actuators (6M)
 - RI-105 | Certificate Course in Robotics Foundations (3M)
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RI-105 | Certificate Course in Robotics Foundations

Duration: 3 Months

Sub-Courses:

- RI-101 | Certificate Course in IoT Fundamentals (3M)
- RI-102 | Certificate Course in Arduino Programming Basics (3M)
- RI-103 | Advanced Certificate in Sensors & Actuators (6M)
- RI-104 | Diploma in Smart Home Automation (6M)



CATEGORY 18 – VIDEO EDITING & MEDIA PRODUCTION (Code: VP)

Main Courses in this Category:

1. Video Editing Basics
2. Cinematic Editing Techniques
3. YouTube Video Production
4. Audio Editing & Mixing
5. Short Video / Reels Production

VP-101 | Certificate Course in Video Editing Basics

Duration: 3 Months

Sub-Courses:

- VP-102 | Certificate Course in Cinematic Editing Techniques (3M)
- VP-103 | Advanced Certificate in YouTube Video Production (6M)
- VP-104 | Diploma in Audio Editing & Mixing (6M)
- VP-105 | Certificate Course in Short Video / Reels Production (3M)

VP-102 | Certificate Course in Cinematic Editing Techniques

Duration: 3 Months

Sub-Courses:

- VP-101 | Certificate Course in Video Editing Basics (3M)
- VP-103 | Advanced Certificate in YouTube Video Production (6M)
- VP-104 | Diploma in Audio Editing & Mixing (6M)
- VP-105 | Certificate Course in Short Video / Reels Production (3M)

VP-103 | Advanced Certificate in YouTube Video Production

Duration: 6 Months

Sub-Courses:

- VP-101 | Certificate Course in Video Editing Basics (3M)
 - VP-102 | Certificate Course in Cinematic Editing Techniques (3M)
 - VP-104 | Diploma in Audio Editing & Mixing (6M)
 - VP-105 | Certificate Course in Short Video / Reels Production (3M)
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VP-104 | Diploma in Audio Editing & Mixing

Duration: 6 Months

Sub-Courses:

- VP-101 | Certificate Course in Video Editing Basics (3M)
 - VP-102 | Certificate Course in Cinematic Editing Techniques (3M)
 - VP-103 | Advanced Certificate in YouTube Video Production (6M)
 - VP-105 | Certificate Course in Short Video / Reels Production (3M)
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VP-105 | Certificate Course in Short Video / Reels Production

Duration: 3 Months

Sub-Courses:

- VP-101 | Certificate Course in Video Editing Basics (3M)
- VP-102 | Certificate Course in Cinematic Editing Techniques (3M)
- VP-103 | Advanced Certificate in YouTube Video Production (6M)
- VP-104 | Diploma in Audio Editing & Mixing (6M)

CATEGORY 19 – E-COMMERCE & BUSINESS TECHNOLOGY (Code: EC)

Main Courses in this Category:

1. E-Commerce Store Setup
2. Product Listing & Catalog Management
3. Marketplace Seller Training
4. Inventory Management Systems
5. CRM Software Essentials

EC-101 | Certificate Course in E-Commerce Store Setup

Duration: 3 Months

Sub-Courses:

- EC-102 | Certificate Course in Product Listing & Catalog Management (3M)
- EC-103 | Advanced Certificate in Marketplace Seller Training (6M)
- EC-104 | Diploma in Inventory Management Systems (6M)
- EC-105 | Certificate Course in CRM Software Essentials (3M)

EC-102 | Certificate Course in Product Listing & Catalog Management

Duration: 3 Months

Sub-Courses:

- EC-101 | Certificate Course in E-Commerce Store Setup (3M)
- EC-103 | Advanced Certificate in Marketplace Seller Training (6M)
- EC-104 | Diploma in Inventory Management Systems (6M)
- EC-105 | Certificate Course in CRM Software Essentials (3M)

EC-103 | Advanced Certificate in Marketplace Seller Training

Duration: 6 Months

Sub-Courses:

- EC-101 | Certificate Course in E-Commerce Store Setup (3M)
 - EC-102 | Certificate Course in Product Listing & Catalog Management (3M)
 - EC-104 | Diploma in Inventory Management Systems (6M)
 - EC-105 | Certificate Course in CRM Software Essentials (3M)
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EC-104 | Diploma in Inventory Management Systems

Duration: 6 Months

Sub-Courses:

- EC-101 | Certificate Course in E-Commerce Store Setup (3M)
 - EC-102 | Certificate Course in Product Listing & Catalog Management (3M)
 - EC-103 | Advanced Certificate in Marketplace Seller Training (6M)
 - EC-105 | Certificate Course in CRM Software Essentials (3M)
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EC-105 | Certificate Course in CRM Software Essentials

Duration: 3 Months

Sub-Courses:

- EC-101 | Certificate Course in E-Commerce Store Setup (3M)
- EC-102 | Certificate Course in Product Listing & Catalog Management (3M)
- EC-103 | Advanced Certificate in Marketplace Seller Training (6M)
- EC-104 | Diploma in Inventory Management Systems (6M)

CATEGORY 20 – SOFT SKILLS & PERSONALITY DEVELOPMENT (Code: SS)

Main Courses in this Category:

1. Personality Development
2. Communication Mastery
3. Interview Preparation
4. Corporate English Skills
5. Customer Interaction Skills

SS-101 | Certificate Course in Personality Development

Duration: 3 Months

Sub-Courses:

- SS-102 | Certificate Course in Communication Mastery (3M)
- SS-103 | Advanced Certificate in Interview Preparation (6M)
- SS-104 | Diploma in Corporate English Skills (6M)
- SS-105 | Certificate Course in Customer Interaction Skills (3M)

SS-102 | Certificate Course in Communication Mastery

Duration: 3 Months

Sub-Courses:

- SS-101 | Certificate Course in Personality Development (3M)
- SS-103 | Advanced Certificate in Interview Preparation (6M)
- SS-104 | Diploma in Corporate English Skills (6M)
- SS-105 | Certificate Course in Customer Interaction Skills (3M)

SS-103 | Advanced Certificate in Interview Preparation

Duration: 6 Months

Sub-Courses:

- SS-101 | Certificate Course in Personality Development (3M)
 - SS-102 | Certificate Course in Communication Mastery (3M)
 - SS-104 | Diploma in Corporate English Skills (6M)
 - SS-105 | Certificate Course in Customer Interaction Skills (3M)
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SS-104 | Diploma in Corporate English Skills

Duration: 6 Months

Sub-Courses:

- SS-101 | Certificate Course in Personality Development (3M)
 - SS-102 | Certificate Course in Communication Mastery (3M)
 - SS-103 | Advanced Certificate in Interview Preparation (6M)
 - SS-105 | Certificate Course in Customer Interaction Skills (3M)
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SS-105 | Certificate Course in Customer Interaction Skills

Duration: 3 Months

Sub-Courses:

- SS-101 | Certificate Course in Personality Development (3M)
- SS-102 | Certificate Course in Communication Mastery (3M)
- SS-103 | Advanced Certificate in Interview Preparation (6M)
- SS-104 | Diploma in Corporate English Skills (6M)



CATEGORY 21 – BPO / CALL CENTER OPERATIONS (Code: BPO)

Main Courses in this Category:

1. Voice Process Training
2. Non-Voice Email & Chat Process
3. Accent Neutralization
4. Customer Service Process
5. Call Handling Techniques

BPO-101 | Certificate Course in Voice Process Training

Duration: 3 Months

Sub-Courses:

- BPO-102 | Certificate Course in Non-Voice Email & Chat Process (3M)
- BPO-103 | Advanced Certificate in Accent Neutralization (6M)
- BPO-104 | Diploma in Customer Service Process (6M)
- BPO-105 | Certificate Course in Call Handling Techniques (3M)

BPO-102 | Certificate Course in Non-Voice Email & Chat Process

Duration: 3 Months

Sub-Courses:

- BPO-101 | Certificate Course in Voice Process Training (3M)
- BPO-103 | Advanced Certificate in Accent Neutralization (6M)
- BPO-104 | Diploma in Customer Service Process (6M)
- BPO-105 | Certificate Course in Call Handling Techniques (3M)

BPO-103 | Advanced Certificate in Accent Neutralization

Duration: 6 Months

Sub-Courses:

- BPO-101 | Certificate Course in Voice Process Training (3M)

- BPO-102 | Certificate Course in Non-Voice Email & Chat Process (3M)
 - BPO-104 | Diploma in Customer Service Process (6M)
 - BPO-105 | Certificate Course in Call Handling Techniques (3M)
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BPO-104 | Diploma in Customer Service Process

Duration: 6 Months

Sub-Courses:

- BPO-101 | Certificate Course in Voice Process Training (3M)
 - BPO-102 | Certificate Course in Non-Voice Email & Chat Process (3M)
 - BPO-103 | Advanced Certificate in Accent Neutralization (6M)
 - BPO-105 | Certificate Course in Call Handling Techniques (3M)
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BPO-105 | Certificate Course in Call Handling Techniques

Duration: 3 Months

Sub-Courses:

- BPO-101 | Certificate Course in Voice Process Training (3M)
- BPO-102 | Certificate Course in Non-Voice Email & Chat Process (3M)
- BPO-103 | Advanced Certificate in Accent Neutralization (6M)
- BPO-104 | Diploma in Customer Service Process (6M)



CATEGORY 22 – DATABASE & ENTERPRISE IT (Code: DB)

Main Courses in this Category:

1. SQL Fundamentals
2. Database Management Systems (DBMS)
3. MySQL Administration
4. Linux Server Administration
5. Enterprise IT Systems

DB-101 | Certificate Course in SQL Fundamentals

Duration: 3 Months

Sub-Courses:

- DB-102 | Certificate Course in Database Management Systems (3M)
- DB-103 | Advanced Certificate in MySQL Administration (6M)
- DB-104 | Diploma in Linux Server Administration (6M)
- DB-105 | Certificate Course in Enterprise IT Systems (3M)

DB-102 | Certificate Course in Database Management Systems (DBMS)

Duration: 3 Months

Sub-Courses:

- DB-101 | Certificate Course in SQL Fundamentals (3M)
- DB-103 | Advanced Certificate in MySQL Administration (6M)
- DB-104 | Diploma in Linux Server Administration (6M)
- DB-105 | Certificate Course in Enterprise IT Systems (3M)

DB-103 | Advanced Certificate in MySQL Administration

Duration: 6 Months

Sub-Courses:

- DB-101 | Certificate Course in SQL Fundamentals (3M)

- DB-102 | Certificate Course in Database Management Systems (3M)
 - DB-104 | Diploma in Linux Server Administration (6M)
 - DB-105 | Certificate Course in Enterprise IT Systems (3M)
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DB-104 | Diploma in Linux Server Administration

Duration: 6 Months

Sub-Courses:

- DB-101 | Certificate Course in SQL Fundamentals (3M)
 - DB-102 | Certificate Course in Database Management Systems (3M)
 - DB-103 | Advanced Certificate in MySQL Administration (6M)
 - DB-105 | Certificate Course in Enterprise IT Systems (3M)
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DB-105 | Certificate Course in Enterprise IT Systems

Duration: 3 Months

Sub-Courses:

- DB-101 | Certificate Course in SQL Fundamentals (3M)
- DB-102 | Certificate Course in Database Management Systems (3M)
- DB-103 | Advanced Certificate in MySQL Administration (6M)
- DB-104 | Diploma in Linux Server Administration (6M)

